

Graduate Student Awards Departmental Checklist Frederick A. Rodgers Award

Applicant deadline: **Friday, February 12, 2010**

Department deadline: **Friday, February 26, 2010**

- ___ Confirm eligibility of applicant (one per department):
 - ___ Applicant must be in a doctoral program.
 - ___ Applicant must have passed qualifying examinations.
 - ___ Applicant will be a registered graduate student in a degree-seeking education program during the fall 2010 and spring 2011 semesters.
 - ___ Applicant is working full-time as a teacher or administrator with underserved students in an urban or small urban environment and intends to continue in this capacity.
- ___ Check completion of application:
 - ___ Graduate Student Award Application
 - ___ Curriculum Vita
 - ___ Personal Statement
 - ___ Two Letters of Recommendation
 - ___ If the applicant is in the dissertation stage, the dissertation director must provide written confirmation of the applicant's status in the program.
- ___ Prepare an electronic copy of the applicant's UIUC academic history and current GPA from SIS [Student Information System-Course Hist and GPA Hist].
- ___ Save application and supporting material into one PDF file using the following naming convention: applicant's netid_rodgers_2010-11.
- ___ Place PDF file in the appropriate department folder located at <\\files.ed.uiuc.edu\Groups\GSAAT\department name> by the department deadline.