

Graduate Student Awards Departmental Checklist Bagley Master's Scholarship

Applicant deadline: **Friday, February 12, 2010**

Department deadline: **Friday, February 26, 2010**

- _____ Confirm eligibility of applicants (one per department):
 - _____ Applicant must be in a master's program.
 - _____ Applicant will be registered full-time in a degree-seeking education program during the fall 2010 and spring 2011 semesters.
- _____ Check completion of application:
 - _____ Graduate Student Award Application
 - _____ Curriculum Vita
 - _____ Personal Statement
 - _____ Two Letters of Recommendation
- _____ Prepare an electronic copy of the applicant's UIUC academic history and current GPA from SIS [Student Information System-Course Hist and GPA Hist].
- _____ Save application and supporting material into one PDF file using the following naming convention: applicant's netid_bagleymast_2010-11.
- _____ Place PDF file in the appropriate department folder located at <\\files.ed.uiuc.edu\Groups\GSAAT\department name> by the department deadline.