

Course Outline

<i>Session</i>	<i>Topic</i>	<i>Reading Assignment</i>	<i>Written Work/Things to Bring</i>
1 Jan 26	Metaphors for school organizations Bolman and Deal's 4 Frames Roles of the principal Will choose book and case study assignments.	Ubben, Chapter 1	Principal metaphors: The principalship is like _____ because _____ In this class, I really want to learn about or how to. . . . Bring copy of the principal's job description for your district. Bring a copy of this syllabus and course outline
2 Feb 2	Decision Processing and Decision Making Professional learning communities <i>Assign "In Basket #1"</i>	Ubben, Chapter 2, 3	
3 Feb 9	School improvement through systematic Planning Change	Ubben, Chapter 4	In Basket #1 Assignment Due
4 Feb. 16	Change Game		Journal Review Due
5 March 2	Creating a Positive Learning Climate	Ubben, Chapter 5 Whitaker Chapter 1-8	Change Game Reflection Due
6 March 9	The School Curriculum <i>Case Study #1-Lounge Talk</i>	Ubben, Chapter 6 <i>Case Study #1 Lounge Talk</i>	

7 March 16	Promoting Student Achievement <i>Case Study #2 Different perceptions of effective teaching</i>	Ubben, Chapter 7 <i>Case Study #2 Different perceptions of effective teaching</i>	
8 April 6	Special students and special services <i>Assign "In Basket # 2"</i>	Ubben, Chapter 8	Draft of Reflection on Professional School Leader Standards 3 and 4 due (optional)
9 April 13	Human Resources Development Staffing the school <i>Case study #3: Assistant principal who doesn't fit the mold</i>	Ubben, Chapter 9 and 10 <i>Case study #3 Assistant principal who doesn't fit the mold</i>	"In Basket #2" Due
10 April 20	Restructuring staff and time <i>Assign "In Basket #3"</i>	Ubben, Chapter 11 and 12	
11 April 27	Fiscal Accounting, Budgeting, and Building Management <i>Case study #4: Principal attempts to create a vision</i>	Ubben Chapter 13 <i>Case study #4: Principal attempts to create a vision</i>	Final Copy of Reflection on Professional School Leader Standards 3 and 4 due as well as the completed Illinois Professional School Leadership Self Inventory "In Basket # 3" Due
12 May 4	School and Community	Ubben, Chapter 15 Whitaker 9-17	