

HOW TO SUBMIT A GRADUATE STUDENT PETITION

Go to http://www.grad.uiuc.edu/forms/gsas/petition_form.pdf

Complete the first two pages on-line. You'll find detailed instructions at http://www.grad.uiuc.edu/gsas/petition_instruct.cfm

1. After you've completed pages 1 and 2, print all three pages and sign page 1.
2. Get your advisor's statement and signature in the first box on page 3
AND
if the petition involves changes to or about a course, get the instructor's statement and signature in the third box.
3. GIVE THE PETITION TO HELEN IN 230 EDUCATION FOR PROCESSING AND TO GET DEPARTMENT APPROVAL.

After the Grad College has made a decision on your petition,
you will receive an email notification.