

## CURRICULUM CHANGE PETITION SUPPORTING MATERIALS

### FOR CURRENT UIUC GRADUATE STUDENTS

Current UIUC graduate students can apply to transfer to Educational Psychology by going online and completing a Graduate College petition ([http://www.grad.uiuc.edu/forms/admission/petition\\_form.pdf](http://www.grad.uiuc.edu/forms/admission/petition_form.pdf)) that requests “curriculum change.” **This petition should be first approved and signed in your home department, and then submitted to EdPsych.** We require the following supporting materials in order to evaluate the petition:

- Completed Department Personal Information Form: This form is available at <http://edwebsfiles.ed.uiuc.edu/edpsy/documents/PersonalInformationForm.doc>, and includes a request for a statement about readings that have influenced you.
- Curriculum vita.
- A personal statement giving your reasons for requesting a change of curriculum.
- Letters of Reference: Three letters of reference from persons from UIUC who have direct knowledge of your current academic performance and potential for continued graduate study.
- A copy of your original application and supporting materials from your current department’s file.
- Official score report for the Graduate Records Examination (<http://www.gre.org/>) verbal and quantitative tests, taken within four years of date of requested admission.
- Speaking sub-section score for TOEFL iBT or IELTS, or your campus Speak Test score

The Personal Information Form, statements and letters of reference should be sent as e-mail attachments to [hnkatz@uiuc.edu](mailto:hnkatz@uiuc.edu). If that’s not possible, they can be sent or brought directly to Helen Katz in the EdPsych office, 226 Education Building, MC-708.

If your official GRE scores are not included in the materials from your original application file, either ask ETS to report your scores to the university (institution code 1836, department code 00) or submit a paper copy of the report you received from ETS.

Note about assistantships: In order for you to be eligible for TA support, you must have passed either the campus Speak Test or have scored 24 on the speaking section of the iBT or 8 in the speaking sub-section of the IELTS. If you don’t have the Speak Test score or can’t get one in time to petition for curriculum change, and if your most recent iBT or IELTS did not include the speaking sub-section you might want to consider taking a new exam in order to have that score available to our faculty reviewers.