
EDUCATIONAL CAREER SERVICES

- What types of media resources are available?
- What reading/math programs are currently used?
- What school counselors or public agencies are available to help students and teachers?
- Are there district-wide student standards or exit outcomes?
- Will I need additional training to implement existing programs?
- Does the school have a computer lab, individual computers in each classroom, or both?
- Are classes self-contained or departmentalized?
- How much flexibility does the teacher have in regard to curriculum and instruction plans for each individual classroom?
- What are the staff development requirements/opportunities for your district?
- Does your district support full inclusion of special education students?
- What is the district's plan for remediating students?
- What special provisions are granted for gifted and talented students?
- Have any of the schools in this district been listed as *at risk*? Which ones?
- What support is given to beginning teachers in your district?
- What is the ratio of beginning teachers to experienced teachers?
- Tell me about the parent-teacher organization in the district.
- What parent/community volunteer programs are available?
- Describe the student composition in this school.
- Does the staff socialize outside the school setting?
- With what community affairs/organizations do the teachers become involved?
- Is involvement in the local teachers' organization mandatory or optional?
- What responsibilities, other than teaching, will I have during the school day? After school hours?
- What functions does the school/community expect me to attend?
- Are there fundraising requirements if I agree to sponsor a club?
- Approximately how many hours each week will this responsibility include?
- Will I be compensated for this activity, or is it considered a part of my regular teaching duties?
- Will I be working alone, or will another staff member be assigned to the same activity?

Taken from *So You Have to Have a Portfolio, A Teacher's Guide to Preparation and Presentation* by Robert Wyatt III and Sandra Looper. This document prepared by Educational Career Services Office (ECSO), October 2000.