

Assessment Portfolio Guidelines
UIUC Early Childhood Teacher Education Certification Program
www.cote.illinois.edu

4/12/12

All students in the Teacher Education Certification Program must develop an assessment portfolio as part of the CoTE Common Assessment Plan. The **CoTE Common Portfolio Requirements for All UIUC Teacher Education Programs** is attached and can be found at the above website. The purpose of the candidate's portfolio is to demonstrate and document the knowledge, skills, and ability to successfully teach as outlined by the *Illinois Professional Teacher Standards (11)*, *Illinois Core Technology Standards (8)*, and *Illinois Core Language Arts Standards (3)*. The portfolio must be electronic. A standard ePortfolio template will be created during EDPR 250.

The portfolio is compiled from: **1)** artifacts (assignments) completed during the course work in the teacher education program, **2)** insightful and knowledgeable reflections written by the candidate for each artifact, and **3)** 2 student work samples that show evidence of student learning accompanied by reflective statements. Each standard must be accompanied by an artifact and a reflective statement that addresses that standard. A particular artifact may address more than one standard; however, a reflective statement must be written for each standard. The reflection should describe the relevance each artifact has to the standard and detail how the standard affects the candidate's teaching. In addition, a philosophy statement reflecting the candidate's view of education with respect to the UIUC Conceptual Framework is required in the portfolio.

Students will start to develop their portfolio during the first early field experience in their professional course sequence. At the end of each semester, the portfolio must be submitted to the designated person for review of the semester requirements. Assignments completed in the professional course sequence should be filed for possible use as artifacts to demonstrate the candidate's disposition, ability, knowledge, and skills to meet one or more of the Illinois Professional Teacher Standards, Illinois Core Technology Standards, or Illinois Core Language Arts Standards. Dorothy Campbell's book, [How to Develop a Professional Portfolio: A Manual for Teachers](#), states that "an artifact is tangible evidence of knowledge that is gained, skills that are mastered, values that are clarified, or dispositions and attitudes that are characteristic of you". A list of examples of artifacts is attached. Keep all the artifacts in one location, such as an expanding file folder or a box. Keep printed copies or back-ups of all electronic artifacts/files just in case technology fails. Post-It notes may be used to label potential artifacts with the standard(s) they might meet.

Following is a schedule for the required assessments of the portfolio during the 2 year certification program.

Course	Requirements	Submitted to	Due Date
EDPR 250	Set up portfolio as follows: 1. Weebly site (basic form) 2. Each standard linked with the indicators appropriately listed from Weebly homepage 3. Philosophy Statement	Instructor	Assigned by instructor
CI 420	The following 4 standards and reflective statements will be assigned and completed in CI 420 1. IPTS Standard 1 2. IPTS Standard 5 3. IPTS Standard 7 4. LA Standard 1	Supervisor	Assigned by supervisor

EDPR 438	The following 6 standards and reflective statements will be assigned and completed in EDPR 438 1. IPTS Standard 2 2. IPTS Standard 3 3. IPTS Standard 4 4. IPTS Standard 8 5. IPTS Standard 9 6. IPTS Standard 10	Supervisor	Assigned by supervisor
EDPR 432	1. Write Philosophy Statement 2. Complete the remaininh IPTS, 8 Technology Standards, 2 Language Arts Standards, and the associated reflecting statements 3. Two work samples and reflective statements	Supervisor	Assigned by supervisor

Organization of Portfolio

Section I Philosophy Statement

Philosophy Statement that includes candidate's view of education with respect to the UIUC Conceptual Framework: Teaching and Learning in a Diverse Society.

Section II Artifacts and Reflective Statements Related to Meeting the Standards

Create a section for each set of standards (3 sections).

- 11 Illinois Professional Teaching Standards
- 3 Language Arts Standards for All Illinois Teachers
- 8 Technology Standards for All Illinois Teachers

A copy of each set of standards should be at the beginning of the sections. Individual pages with one standard per page, and the criteria for the standard, should follow the comprehensive page. The artifact and reflective statement that relate to the standard should be located with the corresponding standard.

Section III Impact on Student Learning

The third section contains two sets of work samples from students that demonstrate a positive impact on student learning by showing growth and understanding. These work samples may be assignments, pre and post tests, analyses, or other examples of consecutive assignments that demonstrate student growth. Each work sample must be accompanied by a reflective statement that describes how the work sample documents progress in P-8 student learning.

Portfolio Assessment

Portfolio Rubric - The portfolio will be evaluated by your supervisor and feedback may be requested from other members of your Professional Team. The portfolio must earn a satisfactory grade (S) in all of the categories listed on the portfolio rubric to earn a satisfactory grade (S) in EDPR 432. If a satisfactory grade in EDPR 432 is not received, recommendation for certification will not be made.

Helpful Resources

Campbell, D. M., Cignetti, P. B., Melenyzer, B. J., Nettles, D. H., & Wyman, R. M. (2003). How to Develop a Professional Portfolio: A Manual for Teachers. Boston: Allyn and Bacon. (3rd ed.) ISBN 0-205-393411-1

Bullock, Ann Adams, Hawk, Parmalee P. (2004). Developing a Teaching Portfolio. Columbus, Ohio: Pearson/Merrill Prentice Hall. (2nd ed.) ISBN 0-13-113213-x