

Graduate and Dissertation Funding Checklist

Professional Profile

Title/Location of File	Last Revision/Current Date	Target Date
Short Term Plan		
Long Term Plan		
CV		
Working Abstract		
My Network		

Be strategic...Put it on your calendar

	Writing Timeline	Draft Deadline for Review	Funder Submission Deadline	Funder Decision Timeline
Open/Rolling				
Summer (June-August)				
Fall (September-November)				
Winter (December-February)				
Spring (March-May)				

Funding Resources

My funding needs (options):	Title/Location of File	For Academic year(s)	Totaling \$\$\$
General			
Pre-Dissertation			
Dissertation			
Research			
Travel			
Other			

Covering the Bases...Databases:

http://www.decadeofbehavior.org/fundsource/index.cfm
http://www.gdnet.ucla.edu/asis/grapes/search.asp
http://www.gwu.edu/~fellows/DissertationFunding.htm

http://www.ed.gov/fund/grant/find/edpicks.jhtml?src=ln
http://us.fulbrightonline.org/program_universities_school.html?id=19
http://www.spencer.org/programs/fellows/dissertation.htm

Professional Networks:

http://www.aera.net/fellowships/?id=57
http://www.apa.org/students/funding.html

http://www.ashe.ws/aboutfellowship.htm
http://www.asanet.org/cs/root/leftnav/funding/funding_overview

Bureau Resources: <http://www.ed.uiuc.edu/ber/webpages/FundingResources.html>

<http://www.ed.uiuc.edu/ber/webpages/Endowment.html>

Researching the Unexplored/Unexpected

Funder Fit	http://www.fadica.org/main.html , http://www.ncte.org/about/grants/sources/107742.htm , http://www.greatsource.com/grants/reading.html
Funder Evaluation	
Writing Guides (Samples)	
Recent Awardees	
Reviewers	

Three Rules of Submission...Proofread, Proofread, Proofread

	Sections Reviewed	First Read Date	Second Read Date
Me, Myself and I			
Reviewer A (advisor/faculty)			
Reviewer B (peer)			
Reviewer C (friend)			
Reviewer D (family)			

Submitting your Proposal

	Name(s)	Deadline Date	Status
Who Can Submit (You or the University)			
College Planning for University Submissions - Advisor, Dept. Bureau, Business Office			
Budget			
Human Subjects			
Transmittal Form (Proposal signatures & sign-offs)			
OSPRA (1 week BEFORE funder deadline)			
Review & Corrections			

After you Submit

	Deadline Dates	Status
Thank You's (emails, cards, calls, etc...)		
Vigilance (watch for emails, check the website for announcements, call the funder if past notification date)		
Updates and Planning (potential meeting dates & status reports for awardees)		

Professional Profile

Curriculum Vitae (titles, versions, locations--back up , revision dates)

	Title/Location of File	Current Date	Target Date
Academic			
(This is the truer CV/vitae format)			

Discipline			
(some fields have a preferred format---check your major orgs)	http://psych.hanover.edu/handbook/vita2.html		

Corporate			
(Resume which may be appropriate for some competitions)			

Personal Statement (have different versions for different intended audiences--you do not want to alienate reviewers)

	Title/Location of File	Current Date	Target Date
Full (background, personal & professional goals or objectives)			

Professional (background & goals emphasis)			

Personal (background & goal emphasis)			

Abstract (titles, versions, locations--back up , revision dates)

<i>Paragraph</i>	Title / Location of File	Current Date	Target Date
100 words			
250 words			
500 words			

Page

Core Curriculum (title, description, benefit)

1	
2	
3	

4	
5	
6	

Dissertation Funding Program Name

<i>Application-- Individual</i>	<i>Application-- Institution</i>	<i>Mentor/Faculty Sponsorship</i>	<i>Transcript</i>	<i>Standardized Test Scores</i>	<i>Proof/Certification of Candidacy</i>	<i>Personal Statement Biographical Narrative</i>	<i>Letters of Recommendation</i>	<i>Curriculum Vitae</i>	<i>Professional Statement</i>	<i>Dissertation Abstract</i>	<i>Dissertation Narrative</i>	<i>Writing Samples</i>	<i>Working Bibliography</i>	<i>Annotated Bibliography</i>	<i>Proposal/ Statement of Project</i>	<i>Budget w/Justification</i>	<i>Deadline Date</i>	<i>Other</i>
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AERA Minority Fellowship Program	X		X	X	X		2			X		X					3/1/07	
AERA/IES Dissertation Program (Post-doc and Research grants also available; and for 1 or 2 years)	X		X					X							X		8/31/07 1/4/08 2/22/08	
AAUW (American Association of University Women)				X	X	X	3	X							X		11/15/07	Filing Fee
Ford Foundation Dissertation Fellowship (through National Research Council)					X		4			X			X	X	X			Short Essay Presentation Publication Poster
Spencer Dissertation Fellowship	X			X			2		X	X	X						11/1/07	Presentation Publication Work Plan
Fulbright		X				X	X								X		UIUCLS 9/5/07 10/19/07	
Bureau of Educational Research Dissertation Award Competition		X					X	X		X					X	X	10/1/07 3/1/08	Work Plan
NIH/NRSA		X		X	X		3	X			X				X	X	1/31/07	
NSF		X	X	NO			NO	X	X				X		X	X	Varies	

Links to Funding Resources

Curriculum Vitae

Curriculum Vitae (CV) or Resume	http://www.students.uidaho.edu/default.aspx?pid=77251
CV Tips	http://www.cvtips.com/CV_writing.html
The CV Clinic	http://www.thecvclinic.com/index.phtml
UIUC Graduate College	http://www.grad.uiuc.edu/careerservices/academic/cvs/ http://www.grad.uiuc.edu/careerservices/academic/cvs/CVhandout.pdf

Major Funder Suggestions & Requirements

Ingredients of a Successful Grant Application to the National Institutes of Health, Stephen Gordon	http://www3.interscience.wiley.com/cgi-bin/abstract/109928058/ABSTRACT?CRETRY=1&SRETRY=0
A Short Guide to the Preparation of NIH Grant Applications (National Cancer Institute)	http://deainfo.nci.nih.gov/EXTRA/EXTDOCS/gntapp.htm
A Guide for Proposal Writing (National Science Foundation)	http://www.nsf.gov/pubs/1998/nsf9891/nsf9891.htm

Proposal Writing

Proposal Writing Short Course (Foundation Center)	http://foundationcenter.org/getstarted/tutorials/shortcourse/index.html
Dissertation Proposal Workshop	http://globetrotter.berkeley.edu/DissPropWorkshop/sitedescription.html http://globetrotter.berkeley.edu/DissPropWorkshop/nuts&bolts/timeline.html
Social Science Research Council	http://fellowships.ssrc.org/art_of_writing_proposals/