

**OFFICE OF SCHOOL-UNIVERSITY RESEARCH RELATIONS
UNIVERSITY OF ILLINOIS AT URBANA-CHAMPAIGN**

SCHOOL RESEARCH FORM

1. Complete and file a School Research Form with:

Anne S. Robertson
Office of School-University Research Relations (OSURR)
38 Education Building
University of Illinois
1310 S. Sixth St.
Champaign, Illinois 61820
Telephone: 217-244-0515
Fax: 217-244-0538,
E-mail: arobrtsn@illinois.edu

- a. **MOST IMPORTANT TO NOTE:** The **FALL 2011** deadline for submitting completed School Research Forms to the OSURR for projects in the Champaign or Urbana, Decatur and Springfield public schools is **September 6, 2011**. The **Spring 2012** deadline for submitting completed School Research Forms to the OSURR for projects in the Champaign, Urbana, Decatur or Springfield public schools is **January 30, 2012**. **Forms filed after these deadlines will not be presented for consideration to those school districts.** For all other school districts it is beneficial if you file your form as soon as possible and work with us if you need assistance making a school connection.
- b. Your form **must** be printed with a computer. This form can be downloaded from the following url: <http://www.ed.uiuc.edu/ber> and sent electronically to Anne Robertson.
- b. Be as specific as possible about the aims of your project, the value of the research results, and your plans for providing a benefit to the participating schools including a summary of your research activity.
- d. **Attach a copy of your IRB-1 along with any consent letters and questionnaires you plan to use in your research to your completed School Research Form.**
2. Please note that this form is used only to place research projects in schools. All submitted projects must have obtained Institutional Review Board (IRB) approval through the standard procedures. Please see link noted below for more information. <http://www.ed.uiuc.edu/ber/webpages/HumanSubjects.html>
3. Please indicate below any school or district where you would like to conduct your research and the name and title of any contact person you know there.

School or District

Name and Title of Contact Person

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Researcher's name, college affiliation, and contact information:

Title of project:

Brief summary of project and abstract of procedure:

Anticipated duration of school's involvement in project:

from:

to:

If research involves students:

grade levels needed:

total number of students needed at each grade level:

time needed (per subject/respondent):

If research involves teachers, administrators, parents, or other non-students:

number of subjects/respondents needed:

time needed (per subject/respondent):

Special considerations (kinds of students, classrooms, etc.):

Information needed from the cooperating teacher, school, or district:

Potential benefits to participating school(s):

Questions? Contact OSURR at 217-333-3023 or Anne S. Robertson at arobrtsn@illinois.edu