

Non-Fingerprint Conviction Information Name Check Request

All individuals who wish to conduct research in Illinois schools during attendance periods are now required to pass a criminal background check run by the Illinois State Police. The criminal background check returns data on any convictions an individual has had in the state of Illinois. Individuals who have been convicted of criminal offenses that would prevent them from receiving teacher certification in Illinois will be barred from doing research in the schools. Examples of such offenses are first degree murder, attempted first degree murder, class X felonies, or certain narcotics or sexual offenses. Some school districts require a copy of the criminal background check result. Except for the school districts that require this information, all background check results will be kept confidential and will not be shared with any other firms, organizations, or agencies. You will receive a copy of the result for your own records.

Please print the following information, which is necessary to run the background check:

Last Name: _____

First Name: _____

Middle Initial: _____

Date of Birth: ____ / ____ / ____

Sex: _____

Ethnicity: _____

Social Security Number: _____

Home/Office Address to send results to: _____

Signature: _____

To be completed by Bureau staff:

- **Two forms of identification, w/SSN and photo:** 1.
2.
- **\$20 fee in (circle one):** cash
check # _____
grant account # _____