

## Graduate and Dissertation Funding Checklist

### Professional Profile

Title/Location of File	Last Revision/Current Date	Target Date
Short Term Plan		
Long Term Plan		
CV		
Working Abstract		
My Network		

### Be strategic...Put it on your calendar

	Writing Timeline	Draft Deadline for Review	Funder Submission Deadline	Funder Decision Timeline
Open/Rolling				
Summer (June-August)				
Fall (September-November)				
Winter (December-February)				
Spring (March-May)				

### Funding Resources

My funding needs (options):	Title/Location of File	For Academic year(s)	Totaling \$\$\$
General			
Pre-Dissertation			
Dissertation			
Research			
Travel			
Other			

#### Covering the Bases...Databases:

<a href="http://www.decadeofbehavior.org/finding_funding.cfm">http://www.decadeofbehavior.org/finding_funding.cfm</a>
<a href="http://www.gdnet.ucla.edu/asis/grapes/search.asp">http://www.gdnet.ucla.edu/asis/grapes/search.asp</a>
<a href="http://www.gwu.edu/~fellows/Fellowship_Compitions/Dissertation-Thesis/DissertationFunding.html#Education">http://www.gwu.edu/~fellows/Fellowship_Compitions/Dissertation-Thesis/DissertationFunding.html#Education</a>

<a href="http://www.ed.gov/fund/grant/find/edpicks.jhtml?src=ln">http://www.ed.gov/fund/grant/find/edpicks.jhtml?src=ln</a>
<a href="http://us.fulbrightonline.org/program_universities_school.html?id=19">http://us.fulbrightonline.org/program_universities_school.html?id=19</a>
<a href="http://www.spencer.org/content.cfm/dissertation-fellowship-program#dfap">http://www.spencer.org/content.cfm/dissertation-fellowship-program#dfap</a>

#### Professional Networks:

<a href="http://www.aera.net/fellowships/?id=57">http://www.aera.net/fellowships/?id=57</a>
<a href="http://www.apa.org/students/funding.html">http://www.apa.org/students/funding.html</a>

<a href="http://www.ashe.ws/aboutfellowship.htm">http://www.ashe.ws/aboutfellowship.htm</a>
<a href="http://www.asanet.org/cs/root/leftnav/funding/funding_overview">http://www.asanet.org/cs/root/leftnav/funding/funding_overview</a>

Bureau Resources: [http://education.illinois.edu/ber/fundingresources.html#Bureau\\_Resources](http://education.illinois.edu/ber/fundingresources.html#Bureau_Resources) <http://education.illinois.edu/ber/graduatefunding.html>

## Researching the Unexplored/Unexpected

Funder Fit	<a href="http://www.fadica.org/grant-resources.html">http://www.fadica.org/grant-resources.html</a> <a href="http://www.ncte.org/about/grants/sources/107742.htm">http://www.ncte.org/about/grants/sources/107742.htm</a> <a href="http://www.greatsource.com/grants/reading.html">http://www.greatsource.com/grants/reading.html</a>
Funder Evaluation	
Writing Guides (Samples)	
Recent Awardees	
Reviewers	

## Three Rules of Submission...Proofread, Proofread, Proofread

	Sections Reviewed	First Read Date	Second Read Date
Me, Myself and I			
Reviewer A (advisor/faculty)			
Reviewer B (peer)			
Reviewer C (friend)			
Reviewer D (family)			

## Submitting your Proposal

	Name(s)	Deadline Date	Status
<b>Who Can Submit</b> (You or the University)			
<b>College Planning for University Submissions</b> - Advisor, Dept. Bureau, Business Office			
<b>Budget</b>			
<b>Human Subjects</b>			
<b>Transmittal Form</b> (Proposal signatures & sign-offs)			
<b>OSPRA</b> (1 week BEFORE funder deadline)			
<b>Review &amp; Corrections</b>			

## After you Submit

	Deadline Dates	Status
Thank You's (emails, cards, calls, etc...)		
Vigilance (watch for emails, check the website for announcements, call the funder if past notification date)		
Updates and Planning (potential meeting dates & status reports for awardees)		

## Professional Profile

### Curriculum Vitae (titles, versions, locations--back up , revision dates)

	Title/Location of File	Current Date	Target Date
<b>Academic</b>			
(This is the truer CV/vitae format)			

<b>Discipline</b>			
(some fields have a preferred format---check your major orgs)	<a href="http://psych.hanover.edu/handbook/vita2.html">http://psych.hanover.edu/handbook/vita2.html</a>		

<b>Corporate</b>			
(Resume which may be appropriate for some competitions)			

### Personal Statement (have different versions for different intended audiences--you do not want to alienate reviewers)

	Title/Location of File	Current Date	Target Date
<b>Full</b> (background, personal & professional goals or objectives)			

<b>Professional</b> (background & goals emphasis)			

<b>Personal</b> (background & goal emphasis)			

### Abstract (titles, versions, locations--back up , revision dates)

<i>Paragraph</i>	Title / Location of File	Current Date	Target Date
100 words			
250 words			
500 words			

*Page*

### Core Curriculum (title, description, benefit)

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Dissertation Funding Program Name

	<i>Application-- Individual</i>	<i>Application- Institution</i>	<i>Mentor/Faculty Sponsorship</i>	<i>Transcript</i>	<i>Standardized Test Scores</i>	<i>Proof/Certification of Candidacy</i>	<i>Personal Statement Biographical Narrative</i>	<i>Letters of Recommendation</i>	<i>Curriculum Vitae</i>	<i>Professional Statement</i>	<i>Dissertation Abstract</i>	<i>Dissertation Narrative</i>	<i>Writing Samples</i>	<i>Working Bibliography</i>	<i>Annotated Bibliography</i>	<i>Proposal/ Statement of Project</i>	<i>Budget w/Justification</i>	<i>Deadline Date</i>	<i>Other</i>
<a href="#">AERA Minority Fellowship Program in Education Research</a>	X		X	X		X		2			X		X					Dec. 2009/avail. Oct.	
<a href="#">AAUW (American Association of University Women) Dissertation Fellowship</a>				X		X	X	3	X							X		11/15/09	
<a href="#">Ford Foundation Dissertation Fellowship (through National Research Council)</a>						X		4			X		X	X	X			11/9/09	
<a href="#">Spencer Dissertation Fellowship Program</a>	X			X				2		X	X	X						10/21/09	
<a href="#">Fulbright</a>		X					X	X							X			9/5/09	
<a href="#">Bureau of Educational Research Dissertation Award Competition</a>		X						X	X		X				X	X		Not Yet Determined	Work Plan
<a href="#">NIH/NRSA</a>		X		X	X			3	X			X			X	X		Cycles: April 13, August 13, December 13	
<a href="#">NSF</a>		X	X	NO				NO	X	X			X		X	X		Varies	

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## Links to Funding Resources

### Curriculum Vitae

Curriculum Vitae (CV) or Resume	<a href="http://www.students.uidaho.edu/default.aspx?pid=77251">http://www.students.uidaho.edu/default.aspx?pid=77251</a>
CV Tips	<a href="http://www.cvtips.com/CV_writing.html">http://www.cvtips.com/CV_writing.html</a>
The CV Clinic	<a href="http://www.thecvclinic.com/index.phtml">http://www.thecvclinic.com/index.phtml</a>
UIUC Graduate College	<a href="http://www.grad.illinois.edu/careerservices/academic/cvs/">http://www.grad.illinois.edu/careerservices/academic/cvs/</a> <a href="http://www.grad.illinois.edu/careerservices/academic/cvs/CVhandout.pdf">http://www.grad.illinois.edu/careerservices/academic/cvs/CVhandout.pdf</a>

### Major Funder Suggestions & Requirements

Ingredients of a Successful Grant Application to the National Institutes of Health, Stephen Gordon	<a href="http://www.ahrq.gov/Fund/training/grantsmantxt.htm">http://www.ahrq.gov/Fund/training/grantsmantxt.htm</a>
A Short Guide to the Preparation of NIH Grant Applications (National Cancer Institute)	<a href="http://deainfo.nci.nih.gov/EXTRA/EXTDOCS/gntapp.htm">http://deainfo.nci.nih.gov/EXTRA/EXTDOCS/gntapp.htm</a>
A Guide for Proposal Writing (National Science Foundation)	<a href="http://www.nsf.gov/pubs/1998/nsf9891/nsf9891.htm">http://www.nsf.gov/pubs/1998/nsf9891/nsf9891.htm</a>

### Proposal Writing

Proposal Writing Short Course (Foundation Center)	<a href="http://foundationcenter.org/getstarted/tutorials/shortcourse/index.html">http://foundationcenter.org/getstarted/tutorials/shortcourse/index.html</a>
Dissertation Proposal Workshop	<a href="http://globetrotter.berkeley.edu/DissPropWorkshop/sitedescription.html">http://globetrotter.berkeley.edu/DissPropWorkshop/sitedescription.html</a> <a href="http://globetrotter.berkeley.edu/DissPropWorkshop/nuts&amp;bolts/timeline.html">http://globetrotter.berkeley.edu/DissPropWorkshop/nuts&amp;bolts/timeline.html</a>
Social Science Research Council	<a href="http://fellowships.ssrc.org/art_of_writing_proposals/">http://fellowships.ssrc.org/art_of_writing_proposals/</a>